

Spaceport Privacy Policy

Last updated: 24.05.2018

Association “Tsiolkovsky” is a company established and existing under Bulgarian law. We are committed to safeguarding the privacy of visitors and users to our websites. Please read the following notice to understand how we will collect and use your information and the rights you have with respect to your personal information. This notice may be updated from time to time so please check it regularly. Any significant changes to this policy will be clearly indicated.

Association “Tsiolkovsky” is the data controller of any information provided through our website. Our contact details are mentioned in Section I below or you may e-mail us at support@spaceport.bg

The information we collect

You are not required to provide any personal information on the public areas of this website. However, you may choose to do so by completing the application forms on various sections of our website, in particular for the purpose of quotation requests, information for products, orders, etc. We also obtain personal information from your IP address, operating system and web browser that you use to access our website. Please, refer to section Cookies and section IP addresses below for more details. We may also process your personal information if you contact us by e-mail, telephone or letter.

How we use your information

We will only use the information you provide to us on the relevant sections of the website in order to process the relevant (application) form.

We may also use your personal information to respond to your requests, enquiries or complaints, to conduct administrative or operational processes within our business or to send you marketing information.

Sharing your information

Please note that we may on occasion be required to share your information with our associated firms and subcontractors who provide services on our behalf. However, we have taken steps to ensure that all such entities keep your personal information confidential and secure and use it for limited purposes that we have specified and informed you of. In relation to any other third parties we will only disclose your information where you have given your consent or where we are required to do so by law, or where it is necessary for the purpose of, or in connection with, legal proceedings or in order to exercise or defend legal rights.

Cookies

A Cookie is a small file that can be placed on your computer's hard disk or on a website server. Such cookies do not retrieve information about you stored on your hard drive and do not corrupt or damage your computer or computer files. You are not obliged to accept a cookie that we send to you, and you can in fact modify your browser so that it will not accept cookies. For more information about cookies including how to set your internet browser to reject cookies please go to www.allaboutcookies.org.

These are transient cookies which are deleted when you close your browser (i.e. we do not retain this data once you close your internet browser). We use session cookies on the online event registration and online publication order forms so that if you wish to complete another form on this website you do not have to re-enter all your details. You have the option on these forms for the cookies to be saved when you close your internet browser so that your details are saved and you do not have to enter them again to register for another event or publication in the future.

IP addresses

When you visit our website our server will record your IP address together with the date, time, location and duration of your visit. An IP address is an assigned number, similar to a telephone number, which allows your computer to communicate over the Internet. It enables us to identify the organisations which visited our website. We use this information to compile statistical data on the use of our website to track how users navigate through our site in order to enable us to evaluate and improve our site.

Security

We use up-to-date data storage and security techniques to protect your personal information from unauthorised access, improper use or disclosure, unauthorised modification or unlawful

destruction or accidental loss. All our employees and any third parties we engage to process your personal information are obliged to respect the confidentiality of your information.

Your rights

You have the right, in particular, to apply for a copy of the information we hold about you. This is called a data subject access request and you can make a request by writing to us using the contact details below. You also have the right to have any inaccurate information about you corrected. You may ask us to correct or remove any information that you think is no longer up to date. Please, contact us using the contact details below for corrections to be made to your personal information.

Contact information

If you have any questions in relation to this policy please contact us at support@spaceport.bg. All e-mail messages sent to and from Association "Tsiolkovsky" may be monitored to ensure compliance with internal policies and to protect our business.

For any enquiries, please, use the Contact form of Association "Tsiolkovsky":

https://spaceport.academy/en/contact_us